RESEARCH OFFICER

Contract

1. **ROLE AND RESPONSIBILITIES OF A RESEARCH OFFICER (General)**

The Research Officer is responsible to the Senior Research Officer (SRO) for:

1. Assisting in all aspects of the Authority’s research programme.
2. Collection of field data involving surveys, sampling and measurement as required.
3. Collation and contribution of information, presentation and results in the form of individual study reports or as part of the annual research report.
4. Production of information for, and attendance at meetings with other organisations as required.
5. Promotion of the aims of the Authority and its responsibilities.
6. Attending such meetings as required and to carry out any other duties as directed by the Chief Executive Officer (CEO).
7. Attending training courses as required.
8. Maintaining a daily record of all activities related to responsibilities.
9. Keeping the SRO informed of any matters of importance relating to the work of the Authority within field of responsibility.
10. Keeping abreast of changes in fishing related matters through the media, European and National announcements etc.
11. Keeping secure, and maintaining as required, such equipment as is issued by the Authority.
12. Ensuring timely submission of expense claims and any other returns/records as might be required by the CEO.

**2. ROLE AND RESPONSIBILITIES WHEN AT SEA**

The Research Officer reports to the vessel’s Skipper when at sea and is responsible for:

1. All aspects of personal safety.
2. Awareness of safety responsibilities towards others.
3. Safety aboard as required by the Merchant Shipping Act.
4. Watch-keeping underway and at anchor.
5. Berthing and un-berthing activities.
6. Safe operation of deck machinery.
7. Safe operation of RIBs.
8. Maintenance tasks as directed by the Skipper.
9. Any legitimate tasks which may be required by the Skipper.